

**THORNLEY PARISH COUNCIL  
THORNLEY VILLAGE CENTRE,  
THORNLEY  
6TH NOVEMBER 2018**

**PRESENT**

**Councillors Mrs. J. Unsworth (Chair), Mrs. P. English, Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.**

**APOLOGIES**

<i>Councillor</i>	<i>Reason for Absence</i>	<i>Resolved</i>
<i>Mrs. P. English</i>	<i>Holiday</i>	<i>Approved</i>

**ABSENT**

*Councillors D. Smith, P. Nuttall.*

**PUBLIC**

*No members of the public was present.*

**Meeting Commenced 7:00pm**

**86. Draft Minutes of the Parish Council Meeting held 4th September 2018**

The draft minutes of the previous meeting held on 4th September 2018 were tabled for approval and signed by the Chair as an accurate record.

**87. Draft Minutes of the Extraordinary Parish Council Meeting held 18th October 2018**

The draft minutes of the extraordinary meeting held on 18th September 2018 were tabled for approval and signed by the Chair as an accurate record.

**88. Police Report**

A report submitted by PCSO Sarah Longhorn relating to 47 incidents in Thornley since the previous meeting was tabled for discussion.

3 Anti-social behavior

4 Criminal Damage

1 Burglary

Crime was down 19% compared to last year and Anti-social Behaviour was down 39% since last month.

Councillor Grant requested that the police be reminded of the date Parish meetings were to take place in 2019 in order that they could attend or submit reports.

**Resolved: That the report be received**

**Action: The Parish Clerk**

**89. Unitary County Councillor**

County Councillor Jude Grant provided a verbal report which highlighted the work she was currently involved with on behalf of residents and the current issues under consideration by D.C.C.

***Resolved: That the report be received.***

**90. Public Question and Answer Session**

As there were no members of the public present no questions were received.

***Resolved: That the information be noted***

**Matters Arising - Progress Report of the Parish Clerk & Councillors**

The Parish Clerk provided a verbal report to update members on:-

- The recently attended NALC Conference
- The second film in the series "A year in the Life of the Parish Council" entitled Autumn.
- Arrangements for members attending the 100<sup>th</sup> Anniversary Remembrance Day Service
- Tarmac Repairs at the Cemetery Entrance.
- Development of Snow Plan
- Transfer of Assets – Shrub beds
- WW1 Centenary Final Event

***Resolved: That the report be received.***

**91. Delegates Report on CDALC AGM**

Councillor Ms. J. Grant and the Parish Clerk reported that following an invitation the Parish Council's "Summer" film, highlighting the activities of the Parish Council was screened and well received by those present.

***Resolved: That the report be received.***

**92. Delegates Report on East Durham Association of Parish & Town Council's**

The Parish Clerk reported that because of the timing of the meetings it had not been possible for the council to nominate delegates or for members to attend.

***Resolved: That the item be removed from future agendas unless any member had attended a meeting.***

**93. Review of Cemetery Fees & Charges**

The Parish Clerk reported that it was appropriate at this time of the year to review charges for burials etc., in order that he could prepare the budget and calculate the Precept for the forthcoming year.

***Resolved: That in view of the current economic climate and the financial difficulties faced by many residents there would be no increase in the Cemetery Fees and Charges for 2019.***

**94. Review of Allotment Rents 2019/20**

The Parish Clerk reported that it was appropriate at this time of the year to review the allotment rents in order that he could prepare the budget and calculate the Precept for the forthcoming year.

A request was made that the replacement of the perimeter fence at the Coopers Close Allotment site be considered at a future meeting.

***Resolved: That in view of the current economic climate and the financial difficulties faced by tenant, rents would remain at £35.00 per plot for 2019 and that replacement of the perimeter fence at the Coopers Close allotment site be placed on the agenda of the next meeting.***

**95. Review of Welfare Park Hire Fees**

The Parish Clerk reported that it was appropriate at this time of the year to review the hire fees in order that he could prepare the budget and calculate the Precept for the forthcoming year.

***Resolved: That in view of the current economic climate and the financial difficulties faced football teams the fee would remain at the current level of £350 per team for 2019.***

**96. Removal of Lights Albert Street and Fairview Thornley.**

Members considered a proposal by Durham County Council (D.C.C.) to enter into a Service Level Agreement (SLA) to cover the cost providing and maintaining the street lights in Albert Street.

***Resolved: That the Parish Council would not enter into a SLA but should request a site meeting to discuss alternative measures with D.C.C.***

**97. Village Centre Overview Group**

Members considered the merit of setting up a group of Councillors interested in being involved with the operation/activities of the centre.

It was suggested that representatives from user organisations be invited to attend.

It was point out that the Parish Council were solely responsible for the managing the Centre and therefore this could not be permitted.

Members agreed however that there was merit in involving interested residents and representatives from other agencies when organising specific projects in the centre e.g. the Pit (Pride in Thornley Project) and as demonstrated by the success of the WW1 Centenary Working Group.

***Resolved: That a volunteers or representatives from other organisations be invited onto specific projects group when appropriate.***

**98. Training and Development**

Member training requests/requirements for Councilor's was considered.

***Resolved: No training was requested.***

**99. Request for Donation (REF: 9126)**

The Great North Air Ambulance requested a donation to maintain their service in the current and future year.

Members were asked to recall that a previous donation of £300.00 was awarded in in November 2017.<sup>1</sup>

**Resolved:** *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £300.00.*

**100. Request for Donation**

Harry's Bar Over 40s Football Team requested a donation toward the purchase football strips and other items for their players the total cost of which is approximately £600.00.

It was pointed out that the Parish had never sponsored a football team from the Village

It was suggested that the full £600.00 should be donated if the Parish Logo was embroidered onto the strips in recognition of the Council's support.

**Resolved:** *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £600.00.*

**101. Risk Assessments**

The Parish Clerk reported that no alterations or amendments were required.

**Resolved:** *That the information be noted.*

**102. Report of the Facilities & Community Officer**

The report of the Facilities & Community Officer was tabled for consideration.

**Resolved:** *That the report be received.*

**103. Planning Application (REF: DM/18/02922/RM)**

Durham County Council advised that Mr. G. Frampton had applied for planning permission to construct a dwelling & garage at Plot 3 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

**Resolved:** *That no objections be raised.*

**104. Planning Application (REF: DM/18/03108/RM)**

Durham County Council advised that Mr. David Brown had applied for planning permission to construct a dwelling & garage at Plot 4 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

**Resolved:** *That no objections be raised.*

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<sup>1</sup> Parish Council Meeting held 2nd November 2017 minute 130 refers.

**105. Planning Application (REF DM/18/02899/RM)**

Durham County Council advised that Mrs. Nicola Embleton had applied for planning permission to construct a dwelling & garage at Plot5 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

**Resolved:** *That no objections be raised.*

**106. Planning Approval (Ref: DM/18/02139/FPA)**

Durham County Council advised that Planning Permission had been granted to Mrs. Kathleen Bell Wesley Villa, 4 The Villas Thornley Durham DH6 3EU for a change of use of Ground Floor sui-generis (betting office) to A3 (cafe)

**Resolved:** *That the information be noted.*

**107. Planning Approval (Ref: DM/18/02409/FPA)**

Durham County Council advised that Planning Permission had been granted to Mr. Alan Murray & Miss Shirley Vest 17 Crossways Court Thornley Durham DH6 3GZ for a first storey bedroom over existing attached double garage

**Resolved:** *That the information be noted.*

**108. Finance & Budgetary Control Reports**

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

**Resolved:** *That the report be accepted and that the Parish Clerk settles any outstanding accounts.*

**109. Any Additional Urgent Items of Business**

*In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.*

**110. Internal Audit of Account**

The Parish Clerk informed members that the Internal Auditor had completed the audit of accounts from 1st April 2018 to 30th September 2018 and had indicated that there were no anomalies.<sup>2</sup>

**Resolved:** *That the information be received.*

**111. Capital Works Program 2019/20**

The report of the Parish Clerk was tabled for consideration in order that the amounts determined could be incorporated into the 2019/2020 budget.

**Resolved:** *That the financial resources detailed in the report be incorporated in the 2019/20 budget.*

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<sup>2</sup> Internal Auditors report was made available to members.

**112. Planning Application (REF: DM/18/03209/RM)**

Durham County Council advised that Mr. Paul Scott had applied for planning permission to construct a dwelling and garage on Plot 9 Dunelm Stables Dunelm Road, Thornley DH6 3HY (reserved matters).

***Resolved: That no objections be raised.***

*Meeting Terminated: 8:10pm*