

**THE MEETING OF
THORNLEY PARISH COUNCIL
AT
THORNLEY VILLAGE CENTRE,
THORNLEY
3RD SEPTEMBER 2019
AGENDA**

COMMENCING 7:00 p.m.

Declaration of Interest

If members are aware of a personal or prejudicial interest in relation to any items on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members.

1. *Apologies for Absence*

2. *Draft Minutes of the previous Parish Council Meeting – Copy attached*

To consider if the draft minutes should be approved and signed by the Chair as an accurate record.

3. *Police Report*

To receive the verbal report of the Chief Constable in relation to incidents relating to Thornley since the previous meeting.

Approximate time allowed for discussion 15 minutes

4. *Unitary County Councillor*

To receive County Councillor Jude Grant's report.

Approximate time allowed for discussion 10 minutes

5. *Public Question and Answer Session*

Members of the public will be permitted to ask questions or raise items of concern.

Approximate time allowed for discussion 15 minutes

6. *Matters Arising - Progress Report of the Parish Clerk & Councillors*

The Chair will only permit issues to be raised on items in the minutes if they are not already listed for discussion later on the agenda.

- *Skate Park Development*
- *Youll House Demolition*
- *Parish Newsletter*
- *Welfare Park Allocation*
- *Allotment Vacancy*
- *Councillor David Smiths Report-Meeting Attendance*

Approximate time allowed for discussion 20 minutes

7. *Climate Change Emergency*

To consider water conservation issues & single use plastics..

Approximate time allowed for discussion 10 minutes

Decision Required:

8. 50th Anniversary Event - Thornley Colliery Closure

To consider marking the 50th anniversary of the closure of Thornley Colliery on Thursday 9th January 2020 with an appropriate event and funding for the Banner Society at the Miners Gala July 2020.

Approximate time allowed for discussion 10 minutes

Decision Required:

9. Operation Bridge

To consider protocols on "Marking the Death of a Senior National Figure".¹

Approximate time allowed for discussion 10 minutes

Decision Required:

10. Welfare Park – Changing Room Equipment

To consider if a donation of several lockers and a whiteboard for the changing rooms in the Welfare Park should be accepted from Football Teams if and permission to install a defibrillator should be granted.

Approximate time allowed for discussion 10 minutes

Decision Required:

11. Request for Donation (REF: 9657)

The Sho Shin Kai Karate Club have advised that during the summer period the number of students attending classes declines and their cash balances are adversely affected.

To avoid the possibility of sessions being cancelled they have asked if the Council will provide a donation to cover the hall hire charges.

Approximate time allowed for discussion 5 minutes

Decision Required:

12. Planning Application (REF: DM/19/02115/FPA)

Durham County Council has advised that an application has been received to construct a single storey extension to rear, porch to front and change of style and colour of windows and doors at 10 Ellerby Mews, Thornley, Durham DH6 3FB

Approximate time allowed for discussion 5 minutes

Decision Required:

13. Planning Application (REF: DM/19/02264/RM)

Durham County Council has advised that an application has been received to construct a dwelling on Plot 8 to the rear of Dunelm Road at Dunelm Stables Thornley DH6 3BN.

Approximate time allowed for discussion 5 minutes

Decision Required:

¹ Details provided to members via email 24/07/2019

14. Planning Application (REF: DM/19/02350/FPA)

Durham County Council has advised that an application has been received to construct a two-storey rear extension and detached garage at 40 Gore Hill Estate, Thornley Co. Durham DH6 3DU.

Approximate time allowed for discussion 5 minutes

Decision Required:

15. Planning Application (REF DM/19/02448/RM)

Durham County Council has advised that an application has been received to construct a dwelling (reserved matters application pursuant to DM/17/01959/OUT) at Plot 14, Dunelm Stables Dunelm Road, Thornley Co. Durham DH6 3BM.

Approximate time allowed for discussion 5 minutes

Decision Required:

16. Allotment Update

To consider if action should be taken in relation to unmaintained allotments.²

Approximate time allowed for discussion 5 minutes

Decision Required

17. Permission to Erect a Shed

To consider granting permission to a tenant to erect a shed on the Coopers Close Allotment Site.

Approximate time allowed for discussion 5 minutes

Decision Required

18. Annual Audit of Accounts Ending 31st March 2018 (Ref: 9652)

Mazar's LLP has completed the external audit of the parish council's accounts for the financial year ending 31st March 2019.

The Auditor pointed out a minor omission relating to a requirement to publish previous years audit information on the Council's Website.

The accounts were in order and the Annual Report certified accordingly.

Arrangements must now to be made for residents to view the Notice of Conclusion of Audit.

Approximate time allowed for discussion 5 minutes

Recommendation: That the information be noted

19. Planning Permission (DM/19/01843/TPO)

Durham County Council has advised that permission has been granted to undertake works to Ash tree consisting of Crown reduction of 2m, Crown lift to 4m, the reduction of one horizontal branch overhanging the road and the removal of dead and damaged branches (description amended) at 21 Ashwood Grange, Thornley, Durham DH6 3ET

Approximate time allowed for discussion 5 minutes

Recommendation: That the information be noted

² Meeting held on 23rd April 2019 refers

20. Letter of Thanks (REF: 9601)

A Letter of Thanks has been received from Haswell & District MENCAP for the Parish Council's recent donation.

Approximate time allowed for discussion 5 minutes

Recommendation: That the letter be received.

21. Letter of Thanks (REF: 9620)

A Letter of Thanks has been received from Alice House Hospice for the Parish Council's recent donation.

Approximate time allowed for discussion 5 minutes

Recommendation: That the letter be received.

22. Members Code of Conduct

Members are asked to consider adopting the County Durham Association of Local Councils Model Code of Conduct for Local Councils (Revised edition).

Approximate time allowed for discussion 5 minutes

Recommendation: That the letter be received.

23. Report of the Facilities & Community Officer

To receive the report

Recommendation: That the report be received.

24. Risk Assessments

To advise members that a Risk Assessment is being compiled in relation to the Welfare Park Pavilion.

Approximate time allowed for discussion 10 minutes

25. Training and Development

To discuss training requests/requirements for Councillors

Approximate time allowed for discussion 5 minutes

26. Correspondence

To consider a request from a resident relating to the Bow Street Play area.

Approximate time allowed for discussion 5 minutes

Decision Required

27. Finance & Budgetary Control Reports

To consider the Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position.

Approximate time allowed for discussion 5 minutes

Decision Required

28. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

The next meeting of the Parish Council will be held in Thornley Village Centre, High Street, Thornley on 5th November 2019 at 7:00 p.m.