

**THE MEETING OF
THORNLEY PARISH COUNCIL
AT
THORNLEY VILLAGE CENTRE,
THORNLEY
7TH MAY 2019
AGENDA**

COMMENCING 7:00 p.m.

Declaration of Interest

If members are aware of a personal or prejudicial interest in relation to any items on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members.

1. Apologies for Absence

2. Draft Minutes of the previous Parish Council Meeting – Copy attached

To consider if the draft minutes should be approved and signed by the Chair as an accurate record.

3. Police Report

To receive the verbal report of the Chief Constable in relation to incidents relating to Thornley since the previous meeting.

Approximate time allowed for discussion 15 minutes

4. Unitary County Councillor

To receive County Councillor Jude Grant's report.

Approximate time allowed for discussion 10 minutes

5. Public Question and Answer Session

Members of the public will be permitted to ask questions or raise items of concern.

Approximate time allowed for discussion 15 minutes

6. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Chair will only permit issues to be raised on items in the minutes if they are not already listed for discussion later on the agenda.

- *Replacement of the Welfare Park perimeter fence is now complete.*
- *The refurbishment of the Welfare Park Changing facilities is nearing completion. It is anticipated that it will be available for use by the beginning of the 2019/20 football season.*
- *Funding from Section 106 and Football Foundation has now been applied for.*
- *Village Centre Phase II Development – Outdoor Facilities – Skate Park*
- *Report on Meeting with Allotment Tenants*

Approximate time allowed for discussion 5 minutes

Recommendation: That the information be noted

7. Internal Audit Report of Accounts ending 31st March 2019

To receive the report of the internal auditor on the Parish Council's accounts from 1st April 2018 to 31st March 2019.

Approximate time allowed for discussion 5 minutes

Decision Required

8. Resignation of Parish Councillor

To record that Paul Nuttall tendered his resignation as a member of Thornley Parish Council with immediate effect on Tuesday 23rd April 2019.

Durham County Council has been advised and arrangements are being made to call an election or fill the vacancy by co-option as appropriate.

Recommendation: That the information be noted.

9. Annual Governance & Accountability Return Ending 31st March 2019

Mazars LLP (the Government appointed external auditor) has advised that the annual return for the 2018/19 accounts will commence on 5th July 2019.

The accounts have been prepared in accordance with the requirements of the Accounts and Audit Regulations 2015 (SI 2015/234).

Members are requested to approve Section 1 and then Section 2 of the Governance & Accountability Return and to authorise the Chairman to sign it on behalf of the Parish Council.

Members are also advised that arrangements have to be made to inform residents of their rights to inspect the accounts etc., in accordance with the statutory regulations, from 3rd June 2019 to 14th July 2019.

Decision Required.

10. Training and Development

To advise that the County Durham & County Cleveland Training Partnership is providing a councillor training course at Yarm Fellowship Hall, West Street, Yarm, TS15 9BT on 19th June 2019.¹

All new and experienced councillors are welcome to attend this course.

To advise that the S.L.C.C. Leadership in Action Conference is taking place in Stratford on Avon on 4th & 5th & 6th June 2019. Cost is £545 including meals and accommodation.

It has been normal practice for a Councillor and the Clerk attend subject to workload.

To take advantage of any "Early Bird" rates, Councillor's wishing to attend are requested to give their names to the Parish Clerk so that places can be booked.

Approximate time allowed for discussion 5 minutes

Recommendation That the information be noted

11. Charitable Status - Thornley Village Centre

To discuss whether the Parish Council should apply for Charitable status to operate the Village Centre and the potential benefits that might result.

Approximate time allowed for discussion 5 minutes

Decision Required.

¹ Full details distributed to Members prior to the meeting.

12. Welfare Park – Hire Agreements²

To approve and implement a Hire Agreement for use of the Welfare Park.

Approximate time allowed for discussion 5 minutes

Decision Required.

13. Thornley Cemetery

To advise members that non-permitted items are to be removed from graves to maintain the standards in the Cemetery and ensure the health safety of parish staff.

Approximate time allowed for discussion 5 minutes

Recommendation That the information be noted

14. Planning Application (DM/18/03714/FPA)

Durham County Council has advised that Mr Chris Levee has applied for planning permission to erect 73no. dwellinghouses and associated works at Dunelm Stables to the rear of Dunelm Road Thornley DH6 3HY

Approximate time allowed for discussion 5 minutes

Decision Required.

15. Planning Application (DM/19/00768/RM)

Durham County Council has advised that Mr John Whitton has applied for planning permission to construct a dwelling (reserved matters) at Plot 2 Dunelm Stables Dunelm Road Thornley DH6 3BN

Approximate time allowed for discussion 5 minutes

Decision Required.

16. Planning Permission (Ref: DM/19/00182/OUT)

Durham County Council has advised that Castle Eden Methodist Circuit has applied for outline planning permission for the demolition of redundant Methodist church and erection of 2 detached properties (all matters reserved) at Methodist Church Dunelm Road Thornley

Approximate time allowed for discussion 5 minutes

Decision Required.

17. Report of the Facilities & Community Officer

To receive the report

Approximate time allowed for discussion 5 minutes

Recommendation That the report be received

18. Risk Assessments

To consider if changes or additional Risk Assessments are required.

Approximate time allowed for discussion 2 minutes

Recommendation That the information be noted

² Copy of the Agreement distributed to Members prior to the meeting.

19. Request for Donation

To consider a request from the County Durham Citizens advice for a donation to aid their work in 2019/20.

Approximate time allowed for discussion 5 minutes

Decision Required

20. Selecta DNA Sprays

Following a demonstration of the equipment the Parish Clerk consulted the Chairperson & Vice Chairperson and sought permission to purchase equipment to the value of £228 in line with the contributions to be made by the Wheatley Hill & Wingate Parish Council's³

Approximate time allowed for discussion 5 minutes

Recommendation: That the action taken by the Parish Clerk be endorsed

21. Finance & Budgetary Control Reports

To consider the Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position.

Approximate time allowed for discussion 5 minutes

Decision Required

22. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

The next meeting of the Parish Council will be held in Thornley Village Centre, High Street, Thornley on 2nd July 2019 at 7:00 p.m.

³ Meeting held on 5th March 2019 minute 138 refers