

**Agenda: The Meeting of Thornley Parish Council at Thornley Village Centre on Tuesday 3 February 2026 at 6.30pm**



**Thornley Parish Council**

To All Members of the Parish Council

**You are hereby summonsed to attend the above meeting for the purpose of transacting the following business:**

*J Walter*

Jade L Walter

**Clerk to the Council**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest in items on the agenda**

If Members are aware of any interest in relation to any items on the agenda, this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item, in accordance with the Code of Conduct. Please state the nature of the interest.

- 3. Public question and answer session**
- 4. To consider a resolution that the following items are classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point, if agreed, all members of the press and public would be asked to leave the meeting**
- 5. To consider and agree staffing matters including recruitment.**
  - a) To review, agree, and formally approve the Job Description and Person Specification for the Lead Hand post, to replace the outgoing employee, Charlie.
  - b) To confirm and agree the working hours for C Llewelyn.
  - c) To discuss the possibility of Maureen remaining in post with revised responsibilities, reflecting any changes made to the job role.
- 6. To agree additional training for Jade.**

**Agenda issued 28 January 2026**