

**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE
1ST MAY 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, P. Nuttall, D. Smith, T. Unsworth, G. Wilson.

APOLOGIES

Councillor	Reason for Absence	Resolved
Mrs. P. English	Holiday	Approved

PUBLIC

No members of the public was present.

Meeting Commenced 7:00pm

1. Draft Minutes of the previous Parish Council Meeting

The minutes of the previous meeting held on 6th March 2018 were tabled, approved and signed by the Chair as an accurate record.

2. Police Report

As the police were unable to attend the meeting they had asked that the Parish Clerk present their report.

Since the previous meeting the following incidents relating to Thornley had been reported.

Anti-social Behavior – 2
Criminal Damage – 3
Theft From motor vehicle – 2

Anti-Social Behavior was down 33% since the same time last year.

Several reports have been received about shops selling alcohol to youths. Any additional information should be reported to the police to aid their investigations.

A “Stay Safe” operation in relation to the amount of youths congregating in the area was scheduled to take place in the near future.

Operation “Hawkeye” was also being initiated because of a rise in theft from motor vehicles in the area.

Resolved: That the report be received

3. Unitary County Councillor

Councillor Ms. Grant reported that the Police Commissioner Ron Hogg had visited the village and that speed restrictions at the “Crossways” to reduce traffic hazards and improve safety was being considered.

Details of the cost of highways maintenance (£17million) and the increased cost of gritting and snow clearance was also provided.

Resolved: That the report be received.

4. Public Question and Answer Session

There were no questions raised.

Resolved: That the information be noted.

5. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: That the information be noted.

6. Delegates Report on CDALC Medium & Small Councils Forum

The Parish Clerk reported that it had not been possible for representatives to attend the previous meeting of the association.

Resolved: That the information be noted.

7. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was considered.

Resolved: That the report be accepted and that the Parish Clerk settles any outstanding accounts.

8. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk provided information on:-

- *Welfare Park Insurance Claim - ongoing*
- *Community Support Worker commenced on 9th April 2018*
- *War Memorial Arch – Installation nearing completion.*
- *Pit Wheel Renovation – Building works completed. Theme lighting to be installed and commissioned in due course.*
- *Library Allotment Security gate – relocated.*

Resolved: That the information be noted

9. Report of the Facilities & Community Officer

The report of the Facilities & Communities Officer was tabled for consideration.

Resolved: That the report be received.

10. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: That the information be noted.

11. Delegates Report on CDALC Medium & Small Councils Forum

The Parish Clerk reported that it had not been possible for representatives to attend the previous meeting of the association.

Resolved: That the information be noted.

12. Delegates Report on East Durham Association of Parish & Town Council's

The Parish Clerk reported that it had not been possible for representatives to attend the previous meeting of the association.

Resolved: *That the information be noted.*

13. Training and Development

The Parish Clerk advised that the S.L.C.C. Leadership in Action Conference was to be held in Stratford on Avon on 5th & 6th June 2018. Councillor's wishing to attend were requested to contact the Parish Clerk in order that the appropriate number of reservations could be made.

Resolved: *That the information be noted.*

14. Unauthorised Development and Encampments Consultation

The Parish Clerk reported that the Government was seeking views on the effectiveness of powers for dealing with unauthorised development and encampments.

Resolved: *That the information be noted¹.*

15. Planning Permission (DM/18/00684/FPA)

Durham County Council advised that planning permission had been granted to Mr. Thomas Pounder 23, East Lea, Thornley Co. Durham DH6 3EA to construct a garage and porch to the gable and front of the property respectively with a drive and car crossing for access. The extension to the rear has been deemed to be permitted development.

Resolved: *That the information be noted*

16. Planning Application (DM/18/00919/TP)

Durham County Council advised that planning permission had been granted to Mr. Allan Nichols, Glenside, The Villas, Thornley Co. Durham DH6 3EP to fell a lime tree and reduce a sycamore tree and a leylandii hedge to 3 meters.

Resolved: *That the information be noted*

17. Planning Permission (DM/18/00983/FPA)

Durham County Council advised that planning permission had been sought by Mr. Chris Stevenson to construct a two storey extension to the rear, a single storey side extension and a canopy to front at Dalton House, Percy Street West, Thornley Durham DH6 3AP, Thornley Co. Durham DH6 3EP.

Councillor reported that the property was already under construction.

Resolved: *That the information be noted*

¹ Councillor Grant highlighted the fact that D.C.C. would be responding as they monitored unauthorised encampments in the area.

18. Request for Donation (REF:)

The Women's Gala Day group requested a donation to assist with the organisation of "Durham Women's Gala" celebrating 100 years of women's suffrage.

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £50.00.*

19. Request for Donation (REF: 8793)

The Thornley Banner group requested a donation to fund arrangements for their participation in the Durham Miners Gala the cost of which is estimated at £1350.00

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £100.00.*

20. Additional Urgent Items of Business

There were no additional urgent items of business.

Meeting Terminated 7:51pm

**MINUTES OF THE
EXTRA ORDINARY THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE
22ND MAY 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Mrs. P. English, Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

Meeting Commenced 9:30am

21. Apologies for Absence

No apologies were received.

22. Annual Governance & Accountability Return Ending 31st March 2018

Mazars LLP (the Government appointed external auditor) advised that the annual return for the 2017/18 accounts would commence on 6th July 2018.

The Parish Clerk reported that the accounts had been prepared in accordance with the requirements of the Accounts and Audit Regulations 2015 (SI 2015/234).

Members were requested to approve Section 1 and then Section 2 of the Governance & Accountability Return and to authorise the Chairman to sign it on behalf of the Parish Council.

Members were also advised that arrangements were to be made to inform residents of their rights to inspect the accounts etc., in accordance with the statutory regulations, from 4th June 2018 to 13th July 2018.

Resolved: That Section 1 and Section 2 the Annual Governance & Accountability Return be approved and that Annual Governance & Accountability Return be it signed by the Chairman on behalf of Thornley Parish Council.

23. Policy Documents

The Parish Clerk reported that to comply with changes in the General Data Protection Regulations due to come into force on 25th May 2018 it would be necessary for the Council to adopt the following:-

- Privacy Policy
- CCTV Policy
- Document Retention Policy
- Child Protection Policy

Resolved: That the policies be adopted.

24. Annual Inspection of Allotments

The Parish Clerk reminded members that In accordance with a previous decision of the Council an annual inspection of the allotments needed to be arranged.

Resolved: That the members undertake the annual inspection of allotments on 11th June 2018.

25. Allotment Waiting list

The Parish Clerk reported that in accordance with existing policy on the letting of allotments, it would be necessary to convene a meeting of the Allotments Panel to interview a prospective tenants.

Resolved: That the Allotments Allocation Panel convene immediately following Extra Ordinary meeting of Thornley Parish Council & again of 29th May 2018.

Meeting Terminated 10:00am

**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE,
THORNLEY
3RD JULY 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, D. Smith.

APOLOGIES

Councillor	Reason for Absence	Resolved
Mrs. P. English	Holiday	Approved
T. Unsworth	Other Business	Approved
G. Wilson	Illness	Approved

PUBLIC

No members of the public was present.

Meeting Commenced 7:00pm

26. Draft Minutes of the previous Parish Council Meeting

The draft minutes of the previous meeting held on 1st May 2018 were tabled, approved and signed by the Chair as an accurate record.

27. Draft Minutes of the Extraordinary Parish Council Meeting.

The draft minutes of the Extraordinary Meeting held on 22nd May 2018 were tabled, approved and signed by the Chair as an accurate record.

28. Police Report

As no Police were present a report was unavailable.

Resolved: That the information be noted

29. Unitary County Councillor

County Councillor Ms. J. Grant presented a comprehensive verbal report on the difficulties being faced by D.C.C. in trying to meet Governments financial targets for 2019/20 and beyond whilst maintaining essential public services.

Feedback was also provided on issues that had been raised by residents in relation to public health and also the removal of a number of horses which were roaming free around the village and considered to pose a danger to motorists.

Resolved: That the report be received.

30. Public Question and Answer Session

The Parish Clerk reported that a resident, who could not be present, had observed individuals surveying the land to the North West side and to the rear of Dunelm Road, Thornley and was concerned that this was in advance of a planning application. She had requested that the Parish Council object on the grounds that it would be in contravention of the Durham Plan.

Durham County Council (D.C.C.) had been asked if it had received a planning application or had any knowledge of a development proposal in that location. They confirmed that residents had been advised about a housing development on land to the South East side and to the rear of Dunelm Road, Thornley i.e. the opposite side of the road but no application had been received regarding development on nearby land.

Resolved: *That in the absence of a detailed planning application being provided by Durham County Council the Parish Council was unable consider the issue or make a determination.*

31. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk reported that those members who were able, carried out the annual inspection of allotments on 11th June 2018.

Resolved: *That the tenant of A11 & A12 be sent a written warning about the condition of the allotment and that the Council reconvene at a later date to gain entry to B3 to determine if the standard had been improved in accordance with previous warnings.*

32. WW1 Centenary Update

Members viewed a documentary film produced by Lonely Tower Media of the unveiling ceremony of the John Scott Youll VC plaque.

Resolved: *That the film be put into the public domain for all to view.*

33. PIT Project

Members considered methods that could be employed to deliver the project.

Resolved: *That the Chairperson and Vice Chairperson convene an inaugural meeting of the partner organisations to progress the initiative.*

34. Thornley Documentary

Members gave consideration to producing a film documenting all aspects of the Parish Council's operation over a 12 month period as part of the PIT (Pride in Thornley) Project.

Resolved: *That a documentary film be produced as part of the Pride in Thornley Project and as an historical record of the operation of Thornley Parish Council in the 21 Century.*

35. Welfare Park Insurance Claim

The Parish Clerk outlined the requirements of the football teams using the Welfare Park as their "home" pitch, the operational difficulties and long term sustainability in view of the financial settlement offered by the Council's Insurers.

Members expressed concern that refurbishing the changing rooms and showers before first replacing the boundary fence would be futile as it would leave the facility open to further attack.

The Parish Clerk reported that cost of replacing the boundary fence was estimated to be £40,000.

It was suggested that in addition to the Parish Council, the football teams and other agencies be asked if they could inject any match funding before applications were made to outside agencies for the funding balance.

Resolved: *That (1) the settlement figure offered by the Council's Insurers for the refurbishment of the Welfare Park facility be accepted on the understanding that the repairs would not proceed until the boundary fence was replaced (2) quotations be obtained for the replacement of the boundary fence.*

36. Report of the Facilities & Community Officer

The report of the Facilities & Community officer was tabled for consideration.

Resolved: *That the report be accepted.*

37. Request for Donation (REF: 8854)

Alice House Hospice requested a donation to fund their "On Call Service" in 2018/19.

Members were asked to recall that a donation of £50 was awarded in May 2017. 196 50 4/5/2017²

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £50.00.*

38. Request for Donation (REF: 8946)

The Scared Heart & English Martyrs Church, Thornley requested a donation to aid them in providing Security Lighting, CCTV, Anti-Vandal paint or signage following the theft of lead from the roof.

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £50.00.*

39. Horses on Parish Land

Members considered the inherent difficulties encountered when horse owners grazed or tethered their animals on Parish land without permission and in contravention of a Court Order previously obtained by Durham County Council.

² Meeting held on 4th May 2017 minute 196 refers

It was pointed out that whilst permission had been granted to owners who had provided evidence that they had insurance indemnifying the Parish Council against claims for injury and damages, the practice only encouraged other owners to take advantage of the situation and do so without permission, thus making it extremely difficult, if not impossible to police.

Resolved: *That grazing rights currently in operation or in the possession of horse owners be revoked and that in future appropriate action be taken to remove any horse found to be grazing or tethered on Parish land.*

40. Cemetery Wall.

Councillor Smith observed that the decorative fence erected on the wall at the front of the Cemetery had been removed during refurbishment and on behalf of (some) residents, enquired if it was to be replaced.

The Parish Clerk reported that whilst he had no record of when the fence had been erected it could have had been in place for 80 years or more and despite the best efforts of staff over the intervening years its condition had deteriorated to such an extent that it had had to be removed.

Councillor Smith also expressed concern that the “pointing” on particular sections of wall was, in his opinion, sub-standard and that it may have been undertaken by unqualified personnel employed by the Contractor.

Whilst noting Councillor Smith’s comments, members observed that the quality of the workmanship was a subjective issue and that it would be difficult to prove or disprove without going to the additional expense of employing a qualified surveyor.

Resolved: *That the question of replacing the decorative fence be considered at a subsequent meeting of the Council and that members make their own arrangements to inspect the workmanship of the cemetery wall and if they considered it necessary to do so, refer it back to Council in order that a decision could be made on whether remedial action should be taken.*

Action: *Parish Councillors*

41. Acquisition of Land from Durham County Council.

Members considered the desirability of acquiring the open space land and shrub beds adjacent to Youll House and those on the village green in order to improve their appearance and environmental impact

Resolved: *That Durham County Council be transfer the land to the Parish Council.*

Action: *The Parish Clerk*

42. Training and Development

The Chairperson gave a verbal report on her attendance at the S.L.C.C. Leadership in Action Conference.

The Parish Clerk reported that the N.A.L.C.(National Association Local Council's) Annual Conference was to take place on 30th & 31st October 2018 in Milton Keynes. Councillor's wishing to attend should advise the Parish Clerk as soon as possible in order to take advantage of the "early bird" savings on offer³.

In addition details of a number of training courses for Councillors arranged by the County Durham & Cleveland Training Partnership were tabled for discussion. Members wishing to attend were asked to advise the Parish Clerk.

Resolved: That the information be noted.

43. Risk Assessments

The Parish Clerk reported that no changes or additional Risk Assessments were required.

Resolved: That the information be noted.

44. Delegates Report on East Durham Association of Parish & Town Council's

As Councillors were unable to attend a report was unavailable.

Resolved: That the information be noted

45. Delegates Report on CDALC Medium & Small Councils Forum

The Chairperson reported that in the absence of other Councillors she had attended along with the Parish Clerk.

The meeting focused on the General Data Protection Regulations and other current issues facing local authorities.

Resolved: That the report be received.

46. RoSPA Annual Playground Inspection.

The annual inspection report of RoSPA on play equipment was tabled for consideration⁴. In all cases the faults identified were very low, low or medium risk items.

The Parish Clerk reported that Items requiring attention would be addressed as indicated in the report.

Resolved: That the report be accepted and actioned as required.

³ Copy of the program was made available for members.

⁴ Copy of the report is available for members.

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47. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

Resolved: *That the report be accepted and that the Parish Clerk settles any outstanding accounts.*

48. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

49. Transfer of Assets

Members pointed out Durham County Council were in the process of transferring a number of facilities to various Community Associations and Parish Council's as part of a Transfer of Assets Initiative.

It was suggested that they be approached to ascertain if Thornley Parish Council could be accorded the same consideration in respect of the Village Centre.

Resolved: *That Durham County Council be asked to consider transferring the freehold of Thornley Village Centre to Thornley Parish Council.*

Action: *The Parish Clerk*

50. Planning Application (DM/18/01999/FPA)

Durham County Council advised that Mr. A. McTighe had submitted a planning application to construct a two-storey rear extension at 14, Cottingham Grove Thornley, Durham, DH6 3EJ

Resolved: *That no objection be raised.*

51. Planning Applications (DM/18/00686/FPA)

Durham County Council advised that H.H.H Planning Services Ltd had submitted a planning application to construct a 3 bedroom bungalow & garage on land adjacent to the east of Dalton House, Elliot Street, Thornley, DH6 3AP

Resolved: *That Members objected on the grounds that the original application was for a house and that the bungalow had already been build.*

52. Planning Applications (DM/18/01250/TPO)

Durham County Council advised that Mr. Tom Hedley had submitted a planning application to reduce the crown of 1No Ash tree at 18 Ashwood Grange, Thornley, Co. Durham DH6 3ET

Resolved: *That no objection be raised.*

53. Planning Permission (DM/18/00684/FPA)

Durham County Council advised that permission had been granted to Mr. Thomas Pounder to construct a garage and porch to the gable and front of 23, East Lea, Thornley, Co. Durham DH6 3EA with a drive & car crossing for access. Extension to the rear had been deemed to be permitted development.

Resolved: That the information be noted

54. Planning Permission (DM/18/00458/FPA)

Durham County Council advised that permission had been granted to Mr. Mr. & Mrs. Mark Farren to construct a two storey and single storey extension to the rear and a single storey and pitched roof above the existing two storey side extension at 38, Dunelm Road, Thornley, Co. Durham DH6 3HW.

Resolved: That the information be noted

55. Planning Permission (DM/18/00983/FPA)

Durham County Council advised that permission had been granted to Mr. Chris Stevenson to erect a two storey extension to the rear and a single storey side extension and canopy to the front at Dalton House Percy Street West, Thornley, Co. Durham DH6 3AP.

Resolved: That the information be noted

56. Planning Applications Refused (DM/18/00441/TPO)

Durham County Council advised that the planning application submitted by Mr Tom Hedley to pollard 1 No Ash tree at 18 Ashwood Grange, Thornley, Co. Durham DH6 3ET had been refused.

Resolved: That the information be noted.

57. Planning Applications Refused (DM/18/00482/TPO)

Durham County Council advised that the planning application submitted by Mr. Lewis Miller to fell & removal of 1 No Ash tree & removal of dead wood from 2 No Sycamore Trees (Amended) at The Rookery, Ashwood Grange, Thornley had been refused.

Resolved: That the information be noted.

Meeting Terminated: 8:45pm

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**MINUTES OF
EXTRAORDINARY THORNLEY PARISH COUNCIL MEETING
THORNLEY VILLAGE CENTRE,
THORNLEY
31ST JULY 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chairperson), Mrs. P. English, Ms. J. Grant, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

APOLOGIES

Councillor	Reason for Absence	Resolved
Mrs. A. Kelly,	Holiday	Approved
P. Nuttall	Other Business	Approved

PUBLIC

No members of the public was present.

Meeting Commenced 10:00am

58. Welfare Park Boundary Fence

Quotations received for the supply and installation of a Palisade Security Fence around the perimeter of the Welfare Park were considered⁵.

Members acknowledged that whilst the Parish Council could not finance the whole project it would need to inject a degree of match funding.

The Chairperson reported that an application had been made to access £17,000 from D.C.C.'s Section 106 program and £10,000 from the Football Foundation.

Early indications were that both of these applications would be successful.

Resolved: That quotation number 2 totaling £29,587.92 be accepted and that the Parish Council fund any shortfall in expenditure from existing earmarked reserves or the 2018/19 revenue budget.

Action: Parish Clerk to Progress

59. Additional Storage Facilities

Quotations received for the supply and installation of 3 storage containers to be located at the rear of the existing depot were considered.

The Parish Clerk explained that 1 unit would be used a staff welfare facility and the others for the storage of items used infrequently in the Village Centre and by the Parish Council.

⁵ Parish Council Meeting held on 3 July 2018 minute 35 refers

Resolved: That quotation 1 totaling £8,710.00 be accepted and that the expenditure be funded from existing earmarked reserves or the 2018/19 revenue budget.

Action: Parish Clerk to Progress

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**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE,
THORNLEY
4TH SEPTEMBER 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Mrs. P. English, Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

APOLOGIES

No Apologies were received.

ABSENT

Councillors D. Smith, P. Nuttall.

PUBLIC

No members of the public was present.

Meeting Commenced 7:00pm

60. Draft Minutes of the previous Parish Council Meeting

The draft minutes of the previous meeting held on 3rd July 2018 were tabled. Councillors' Mrs. P. English and M. McCoy requested that their presence at the meeting be recorded. Having noted the change in the minutes they were approved and signed by the Chair as an accurate record.

61. Draft Minutes of the Extraordinary Parish Council Meeting.

The draft minutes of the Extraordinary Meeting held on 31st July 2018 were tabled, approved and signed by the Chair as an accurate record.

62. Police Report

As no Police were present a report was unavailable.

Resolved: That the information be noted

63. Unitary County Councillor

County Councillor Jude Grant reported that the County Council was in recess due to the holiday period.. Normal activity would be resumed in the coming months.

Requests made to her for path repairs had been passed to the appropriate officers and these would be incorporated into the work schedule.

The outcomes of an "A.S.B.O. project undertaken by D.C.C. had been positive. The issue of "stray" horses was to be discussed at a meeting at Bishop Auckland in the near future.

Resolved: That the report be received.

64. Public Question and Answer Session

There were no questions raised.

Resolved: *That the information be noted.*

65. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk provided information on:-

- John Scott Youll Documentary – available on the Parish Website
- “A Year in the Life of the Parish Council” (Refer to Minute 81 below)
- Storage Containers – these had been delivered and located at the rear of the Village Centre.
- Welfare Park Update – The refurbishment of the changing facility was on hold at present pending submission of funding applications for the replacement of the perimeter fence.

66. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: *That the information be noted.*

67. Allotment Inspections

Members considered that before making a decision on the findings of the allotment inspection undertaken on 11th June 2018⁶ more in-depth discussion was required.

Resolved: *That the item be deferred for discussion at an Extraordinary Meeting of the Council.*

68. Youll House Demolition

The Parish Clerk informed members that in accordance with previous decisions of the Parish Council⁷, all associated works were now complete and demolition could proceed.

It would however be necessary to obtain an up-to-date quotation as the original quotation totaling of £8,500, had been received some years ago would no longer be valid.

Resolved: *That up-to-date quotations be obtained.*

Action: *The Parish Clerk*

69. Cemetery Fence

The Parish Clerk reported that one or two Councillors had been approached by a small number of residents questioning the removal of the wrought iron decorative fence atop the wall at Thornley Cemetery and suggested that it be replaced.

⁶ Meeting held 3rd July minute 31 refers.

⁷ Meetings held on 27/8/2015 minute 65, 13/11/15 minute 121, 3/5/2016 minute 8 & 28/4/2016 minute 183 refers.

Members were informed that the original fence had been installed, possibly as long ago as 1934 and whilst it had been painted in recent years it was, to a large extent in a deplorable condition. Because of health and safety concerns it had been found necessary to remove the fencing when the wall was repaired. The estimated cost of replacement, based on domestic quality fencing, not commercial quality which may be substantially more expensive, was approximately £5,000 excluding erection fees⁸.

Resolved: That no action be taken to replace the fence.

70. Model Standing Orders 2018

The latest “generic” version of Standing Orders for Council 2018, developed by the National Association of Local Council’s for use by the Parish Council⁹ was considered.

Resolved: That the Standing Orders be tailored for use by Thornley Parish Council and adopted.

Action: The Parish Clerk.

71. Planning Application (DM/18/02068/FPA)

Durham County Council advised that Mr & Mrs David Hamblin had applied for permission to construct a single storey extension to the front of 69, Dunelm Road, Thornley DH6 3HW.

Resolved: That no objection be raised.

72. Planning Application (DM/18/02409/FPA)

Durham County Council advised that Mr Alan Murray & Miss Shirley Vest had applied for permission to construct a first storey bedroom over existing attached double garage at 17 Crossways Court, Thornley, Durham DH6 3GZ

Resolved: That no objection be raised.

73. Planning Application (DM/18/02139/FPA)

At the request of the Chair this item was postponed and considered at the end of the meeting.

74. Planning Permission (DM/18/00686/FPA)

Durham County Council advised that H.H.H Planning Services Ltd had been granted permission to retain a 3 bedroom bungalow & garage at Land Adjacent to the east of Dalton House, Elliot Street, Thornley DH6 3AP

Resolved: That no objection be raised.

⁸ Meeting held on 3rd July 2018 Minute 40 refers

⁹ Copy provided to each member in advance of the meeting

75. Planning Permission (DM/18/01999/FPA)

Durham County Council advised that Mr A McTighe had been granted permission to construct a two-storey rear extension at 14 Cottingham Grove, Thornley, Durham DH6 3EJ.

Resolved: That no objection be raised.

76. Report of the Facilities & Community Officer

The report and accompanying photographs etc., was considered.¹⁰

Resolved: That the report be received.

77. Training and Development

The Chair explained that training was available through N.A.L.C. for any Councillor wishing to improve their knowledge or skills base along with the opportunity to attend Annual Conference.

Resolved: That the information be noted

78. Annual Audit of Accounts Ending 31st March 2017 (Ref: 8523)

The Parish Clerk reported that Mazaar's LLP had completed the external audit of the parish council's accounts for the financial year ending 31st March 2018. Whilst some minor amendments were required on the Annual Return relating to the amount of Fixed Assets in the Council's ownership, the accounts were in order and the Annual Report certified accordingly.¹¹

The Auditor had pointed out a minor error made by the Internal Auditor and offered suggestions to improve matters.

It was proposed that the Parish Clerk be recognised for his effective management of the accounts and that a vote of thanks be recorded in the minutes.

Resolved: That (1) the information be received and arrangements be made for residents to view the Notice of Conclusion of Audit and (2) that a vote of thanks be recorded in the minutes for the efforts of the Parish Clerk for his effective management of the Parish Council's accounts.

79. Letter of Thanks

A letter of thanks was received from the Alice House Hospice for the Parish Council's recent donation.

Resolved: That the letter be received

80. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

¹⁰ Copy made available to members.

¹¹

Copy of the Auditors recommendations and report was made available to Members

Resolved: That the report be accepted and that the Parish Clerk settles any outstanding accounts.

81. “A Year in the Life of the Parish Council” - Summer

Members were provided with the draft Press Release and “Summer”, first film in the series was screened.

Resolved: That Press Release be approved and arrangements be made for the film to be made available to the public.

82. Planning Application (DM/18/02139/FPA)

Councillor’s Mrs. J. Unsworth and T. Unsworth declared an interest in this item, left the meeting and took no further part in the discussion or voting procedure that followed.

The Vice Chairperson Councillor Ms. J. Grant took the Chair.

Durham County Council advised that Mrs Kathleen Bell had applied change of use of ground floor sui-generis (betting office) to A3 (cafe) at Wesley Villa 4 The Villas, Thornley, Durham DH6 3EU

Members questioned the ownership of the proposed parking area at the rear of the premises and expressed concern that the change of use may create additional parking problems for residents in the area.

Resolved: That no objection be raised but the concerns of the Parish Council relating to land ownership and parking be brought to the attention of the Planning Officer.

83. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

The next meeting of the Parish Council will be held in Thornley Village Centre, High Street, Thornley on 6th November 2018 at 7:00 p.m.

Meeting Terminated: 8:26pm

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**MINUTES OF
EXTRAORDINARY THORNLEY PARISH COUNCIL MEETING
THORNLEY VILLAGE CENTRE,
THORNLEY
18TH OCTOBER 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chairperson), Mrs. P. English, Ms. J. Grant, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

APOLOGIES

Councillor	Reason for Absence	Resolved
Mrs. A. Kelly,	Holiday	Approved

ABSENT

Councillors D. Smith, P. Nuttall.

PUBLIC

No members of the public was present.

Meeting Commenced 6:30pm

84. Thornley Snow Plan

The Chair welcomed Andrew Blanckley from Durham County Council to the meeting who, with the aid of slides, explained the arrangements for clearing snow from highways and the potential improvements that can be achieved for residents if Parish Council's entered into a Service Level Agreement to clear paths in their villages.

Whilst there were some priority 1 highway routes designated in Thornley no footpaths were treated.

If the Council accepted responsibility for clearing designated footpaths, additional roadside bins would be provided and a salt/grit mix would be made freely available.

Resolved: That the Parish Council enters into a Service Level Agreement.

Action: The Parish Clerk makes arrangements to construct a salt storage are and purchase any specialist equipment required.

85. Management of Allotments

The Parish Clerk reminded members that there were a number of outstanding issues relating to allotment inspections which needed to be resolved in order that the Council's sites could be managed effectively and without bias.

A number of photographs were tabled to highlight the situation and to illustrate the condition of some allotments.

Whilst acknowledging the importance of working in partnership with all sections of the community, including allotment holders, they also recognised the necessity to manage the allotments in such a way that they did not become a financial burden to other residents in the longer term.

Resolved: That all allotment tenants be invited to attend a consultative meeting the purpose of which would be to explain the Parish Council's position and to seek their views on the enforcement procedures currently in place for the effective management of the allotments.

Meeting Terminated: 7:26pm

**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE,
THORNLEY
6TH NOVEMBER 2018**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Mrs. P. English, Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

APOLOGIES

Councillor	Reason for Absence	Resolved
Mrs. P. English	Holiday	Approved

ABSENT

Councillors D. Smith, P. Nuttall.

PUBLIC

No members of the public was present.

Meeting Commenced 7:00pm

86. Draft Minutes of the Parish Council Meeting held 4th September 2018

The draft minutes of the previous meeting held on 4th September 2018 were tabled for approval and signed by the Chair as an accurate record.

87. Draft Minutes of the Extraordinary Parish Council Meeting held 18th October 2018

The draft minutes of the extraordinary meeting held on 18th September 2018 were tabled for approval and signed by the Chair as an accurate record.

88. Police Report

A report submitted by PCSO Sarah Longhorn relating to 47 incidents in Thornley since the previous meeting was tabled for discussion.

- 3 Anti-social behavior
- 4 Criminal Damage
- 1 Burglary

Crime was down 19% compared to last year and Anti-social Behaviour was down 39% since last month.

Councillor Grant requested that the police be reminded of the date Parish meetings were to take place in 2019 in order that they could attend or submit reports.

Resolved: That the report be received

Action: The Parish Clerk

89. Unitary County Councillor

County Councillor Jude Grant provided a verbal report which highlighted the work she was currently involved with on behalf of residents and the current issues under consideration by D.C.C.

Resolved: That the report be received.

90. Public Question and Answer Session

As there were no members of the public present no questions were received.

Resolved: That the information be noted

91. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk proved a verbal report to update members on:-

- The recently attended NALC Conference
- The second film in the series "A year in the Life of the Parish Council" entitled Autumn.
- Arrangements for members attending the 100th Anniversary Remembrance Day Service
- Tarmac Repairs at the Cemetery Entrance.
- Development of Snow Plan
- Transfer of Assets – Shrub beds
- WW1 Centenary Final Event

Resolved: That the report be received.

92. Delegates Report on CDALC AGM

Councillor Ms. J. Grant and the Parish Clerk reported that following an invitation the Parish Council's "Summer" film, highlighting the activities of the Parish Council was screened and well received by those present.

Resolved: That the report be received.

93. Delegates Report on East Durham Association of Parish & Town Council's

The Parish Clerk reported that because of the timing of the meetings it had not been possible for the council to nominate delegates or for members to attend.

Resolved: That the item be removed from future agendas unless any member had attended a meeting.

94. Review of Cemetery Fees & Charges

The Parish Clerk reported that it was appropriate at this time of the year to review charges for burials etc., in order that he could prepare the budget and calculate the Precept for the forthcoming year.

Resolved: That in view of the current economic climate and the financial difficulties faced by many residents there would be no increase in the Cemetery Fees and Charges for 2019.

95. Review of Allotment Rents 2019/20

The Parish Clerk reported that it was appropriate at this time of the year to review the allotment rents in order that he could prepare the budget and calculate the Precept for the forthcoming year.

A request was made that the replacement of the perimeter fence at the Coopers Close Allotment site be considered at a future meeting.

Resolved: That in view of the current economic climate and the financial difficulties faced by tenant, rents would remain at £35.00 per plot for 2019 and that replacement of the perimeter fence at the Coopers Close allotment site be placed on the agenda of the next meeting.

96. Review of Welfare Park Hire Fees

The Parish Clerk reported that it was appropriate at this time of the year to review the hire fees in order that he could prepare the budget and calculate the Precept for the forthcoming year.

Resolved: That in view of the current economic climate and the financial difficulties faced football teams the fee would remain at the current level of £350 per team for 2019.

97. Removal of Lights Albert Street and Fairview Thornley.

Members considered a proposal by Durham County Council (D.C.C.) to enter into a Service Level Agreement (SLA) to cover the cost providing and maintaining the street lights in Albert Street.

Resolved: That the Parish Council would not enter into a SLA but should request a site meeting to discuss alternative measures with D.C.C.

98. Village Centre Overview Group

Members considered the merit of setting up a group of Councillors interested in being involved with the operation/activities of the centre.

It was suggested that representatives from user organisations be invited to attend.

It was point out that the Parish Council were solely responsible for the managing the Centre and therefore this could not be permitted.

Members agreed however that there was merit in involving interested residents and representatives from other agencies when organising specific projects in the centre e.g. the Pit (Pride in Thornley Project) and as demonstrated by the success of the WW1 Centenary Working Group.

Resolved: That a volunteers or representatives from other organisations be invited onto specific projects group when appropriate.

99. Training and Development

Member training requests/requirements for Councilor's was considered.

Resolved: No training was requested.

100. Request for Donation (REF: 9126)

The Great North Air Ambulance requested a donation to maintain their service in the current and future year.

Members were asked to recall that a previous donation of £300.00 was awarded in in November 2017.¹²

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £300.00.*

101. Request for Donation

Harry's Bar Over 40s Football Team requested a donation toward the purchase football strips and other items for their players the total cost of which is approximately £600.00.

It was pointed out that the Parish had never sponsored a football team from the Village

It was suggested that the full £600.00 should be donated if the Parish Logo was embroidered onto the strips in recognition of the Council's support.

Resolved: *That in accordance with its powers under sections 137 and 139 of the Local Government act 1972, the Parish Council should incur the following expenditure which, in its opinion, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure of £600.00.*

102. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: *That the information be noted.*

103. Report of the Facilities & Community Officer

The report of the Facilities & Community Officer was tabled for consideration.

Resolved: *That the report be received.*

104. Planning Application (REF: DM/18/02922/RM)

Durham County Council advised that Mr. G. Frampton had applied for planning permission to construct a dwelling & garage at Plot 3 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

Resolved: *That no objections be raised.*

105. Planning Application (REF: DM/18/03108/RM)

Durham County Council advised that Mr. David Brown had applied for planning permission to construct a dwelling & garage at Plot 4 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

Resolved: *That no objections be raised.*

¹² Parish Council Meeting held 2nd November 2017 minute 130 refers.

106. Planning Application (REF DM/18/02899/RM)

Durham County Council advised that Mrs. Nicola Embleton had applied for planning permission to construct a dwelling & garage at Plot5 Dunelm Stables, Dunelm Road, Thornley, DH6 3HY (reserved matters)

Resolved: *That no objections be raised.*

107. Planning Approval (Ref: DM/18/02139/FPA)

Durham County Council advised that Planning Permission had been granted to Mrs. Kathleen Bell Wesley Villa, 4 The Villas Thornley Durham DH6 3EU for a change of use of Ground Floor sui-generis (betting office) to A3 (cafe)

Resolved: *That the information be noted.*

108. Planning Approval (Ref: DM/18/02409/FPA)

Durham County Council advised that Planning Permission had been granted to Mr. Alan Murray & Miss Shirley Vest 17 Crossways Court Thornley Durham DH6 3GZ for a first storey bedroom over existing attached double garage

Resolved: *That the information be noted.*

109. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

Resolved: *That the report be accepted and that the Parish Clerk settles any outstanding accounts.*

110. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

111. Internal Audit of Account

The Parish Clerk informed members that the Internal Auditor had completed the audit of accounts from 1st April 2018 to 30th September 2018 and had indicated that there were no anomalies.¹³

Resolved: *That the information be received.*

112. Capital Works Program 2019/20

The report of the Parish Clerk was tabled for consideration in order that the amounts determined could be incorporated into the 2019/2020 budget.

Resolved: *That the financial resources detailed in the report be incorporated in the 2019/20 budget.*

¹³ Internal Auditors report was made available to members.

113. Planning Application (REF: DM/18/03209/RM)

Durham County Council advised that Mr. Paul Scott had applied for planning permission to construct a dwelling and garage on Plot 9 Dunelm Stables Dunelm Road, Thornley DH6 3HY (reserved matters).

Resolved: That no objections be raised.

Meeting Terminated: 8:10pm

**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE,
THORNLEY
8TH JANUARY 2019**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, D. Smith, T. Unsworth, G. Wilson.

APOLOGIES

No Apologies were received.

ABSENT

Councillors Mrs. P. English, P. Nuttall.

PUBLIC

No members of the public was present.

Prior to the Commencement of the meeting the Chair announced the sad news of the death of former Thornley Parish Councillor John Williams and Robert (Leo) Taylor a Durham County Councillor and Wingate Parish Councillor.

Members agreed that a memorial wreath should be purchased for John Williams as a mark of respect and for his long service to the Community.

Meeting Commenced 7:00pm

114. Draft Minutes of the previous Parish Council Meeting

The draft minutes of the previous meeting held on 6th November 2018 were tabled approved and signed by the Chair as an accurate record.

115. Police Report

As no Police were present a report was unavailable.

Resolved: That the information be noted

116. Unitary County Councillor

County Councillor Grant reported that the riding and improper use of Quad Bikes was a serious concern and that the County Council was collaborating with the Police to try and eradicate the problems caused. Some items had been seized and crushed.

Information on the outcome of an inspection carried out by the Care Quality Commission on a local Medical Practice was presented.

A tree planted in the Thornley Home Zone was causing the block paving and road surface to lift and as a result it was to be felled and the paving reinstated.

Resolved: That the report be received.

117. Public Question and Answer Session

There were no questions raised.

Resolved: That the information be noted.

118. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

Resolved: That the report be accepted and that the Parish Clerk settles any outstanding accounts.

119. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk reported that the transfer of assets was still ongoing but indications were that it would take D.C.C. considerably longer than originally envisaged to prepare the legal documents and finalise the process. In the meantime Durham County Council had verbally indicated that it was prepared to allow the Parish Council to undertake the maintenance of the shrub beds. Written confirmation was awaited.

Durham County Council had been contracted to repair a small section of tarmacadam footpath at the entrance of the Cemetery. At the same time they had agreed to cover the cost of resurfacing the layby and the two small sections of footpath outside the cemetery gates. It was anticipated this would be carried out in January 2019.

All necessary funding had been secured and the contract to replace the perimeter fence at the Welfare Park would commence shortly.¹⁴

Resolved: That the report be received

120. Lights Albert Street and Fairview Thornley.

Durham County Council requested the Parish Council to reconsider entering into a Service Level Agreement with to cover the maintenance of the street lights in Albert Street and Fairview at an annual cost of £48.00¹⁵

Resolved: That a Service Level Agreement be entered into.

121. Parish Precept 2019/20

The Parish Clerk presented the estimated budgetary requirements for 2019/20 in order that the members could determine the Parish Precept.

It was noted that Durham County Council was to reduce the Parish's LCTSS Grant by £1,357 from £8,960 to £7,603 for 2019/20.

Members expressed the need for financial constraint in the current climate and uncertainty over BREXIT.

Resolved: That the Parish Precept for 2019/20 be maintained at current levels and that Durham County Council be advised accordingly.

Action: The Parish Clerk

¹⁴ Meeting held on 31st July 2018 minute 58 refers.

¹⁵ Meeting held 6th November 2018 minute 96 refers.

122. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: *That the information be noted.*

123. Training and Development

Members were advised that in accordance with existing policy¹⁶ that the S.L.C.C. Practitioners Conference was to take place at Chesford Grange, Kenilworth on 14th & 15th February 2019 at a cost of £229 per delegate (early bird rates).

Resolved: *Any member wishing to attend should advise the Parish Clerk.*

Action: *The Parish Clerk to make arrangements as required.*

124. Planning Permission (REF: DM/18/02534/FPA)

Durham County Council advised that Planning Permission had been granted to Reach Out Care Support Services Ltd. for a change of use from C3 to C2 (residential institution) at "Hunthorn" Hartlepool Street North, Thornley, Durham DH6 3AN.

Resolved: *That the information be noted.*

125. Perimeter Fence Coopers Close Allotments.

Councillor Wilson proposed that any surplus fencing that may accrue following the demolition of the former depot or Youll House be re-erected around the perimeter of the Coopers Close Allotments to improve security. It was pointed out that minimal length of fencing in the possession of the Council would be insufficient to improve security on the site.

Resolved: *To reconsider the proposal if an adequate length of fencing of suitable type came into the possession of the Council.*

126. G.D.P.R.

Members were informed of the process to be implemented to notify Allotment Tenants and Football Teams of the regulations.

Resolved: *That the information be noted.*

127. Report of the Facilities & Community Officer

The report of the Facilities & Community Officer was tabled for discussion.

Resolved: *That the report be received.*

128. Staff Christmas Bonus.

The Parish Clerk reported that after seeking the Chair's approval a Christmas bonus payment of £50 (pro rata) had been made to staff in accordance with previous practice.

Resolved: *That the action of the Parish Clerk be endorsed.*

¹⁶ Meeting held on 9th January 2018 minute 170 refers

129. Allotment Tenants Engagement Meeting

The Parish Clerk reported on the issues raised by Allotment Tenants at the meeting held on Monday 26th November 2018.

Resolved: *That as landlords the Parish Council enforce the rules set out in the allotment agreement, that tenants be given the opportunity to explain the reason for non-compliance and that decommissioned allotment plots be maintained on 10 day cycle throughout the growing season.*

130. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), to consider any item the Chair considers urgent, following consultation with the Proper Officer.

Meeting Terminated: 8:15pm

**MINUTES OF
THORNLEY PARISH COUNCIL
THORNLEY VILLAGE CENTRE,
THORNLEY
5TH MARCH 2019**

PRESENT

Councillors Mrs. J. Unsworth (Chair), Mrs. P. English, Ms. J. Grant, Mrs. A. Kelly, Mrs. P. Maddison, M. McCoy, T. Unsworth, G. Wilson.

APOLOGIES

No Apologies were received.

ABSENT

Councillors Mrs. P. English, P. Nuttall.

PUBLIC

No members of the public was present.

Meeting Commenced 7:00pm

131. Draft Minutes of the previous Parish Council Meeting

The draft minutes of the previous meeting held on 8th January 2019 were tabled approved and signed by the Chair as an accurate record.

132. Police Report

As no Police were present a report was unavailable.

Resolved: That the information be noted

133. Unitary County Councillor

County Councillor Grant explained that due to recent incapacity she was only able to provide a limited status report.

The County Council had determined that it would increase Council Tax by 2.99% and Adult Social Care by 4.99% in 2019/20.

Progress was being made on the proposed Wellfield Academy Trust.

A joint meeting with agencies involved in the Thornley Show's Weekend event had taken place to discuss how it could be managed more effectively¹⁷.

Resolved: That the report be received.

134. Public Question and Answer Session

There were no questions raised.

Resolved: That the information be noted.

¹⁷ See Minute 148 for addition information.

135. Matters Arising - Progress Report of the Parish Clerk & Councillors

The Parish Clerk provided:-

- S.L.C.C. Conference Report
- Winter Film Update
- Cemetery Path repairs – completed
- Heritage Lottery Grant 2018 WW1 Event - Return Submitted.

Resolved: *That the report be received.*

136. Report of the Facilities & Community Officer

The report of the Facilities & Communities Officer was tabled for consideration.

Resolved: *That the report be received*

137. Allotment Inspections-Notice to Quit

The Parish Clerk referred a meeting with allotment tenants on 26th November 2018 and to subsequent policy decisions made by the Council relating to enforcement of the Allotment Agreements¹⁸. Several photographs and copy letters sent 3 tenants were also tabled to illustrate the current position.

Resolved: *That the 3 tenants be given an opportunity to meet with the Parish Council in order to explain their intentions and to offer reasons why action should not be taken against them. The Parish Council's position and the financial implications would also be explained. It being noted that should a tenant fail to attend it would result in Notice to Quit being Served upon him.*

138. Selecta DNA Sprays

Members considered a request from Wheatley Hill Parish Council for finance should to jointly fund the purchase a quantity of DNA Spray's for use by the Police to combat the activity of individuals causing criminal damage and distress in Wheatley Hill, Wingate and Thornley.

Members were informed that a demonstration of the spray was to take place at Wheatley Hill Community Centre on Thursday 21st March 2019 at 10:00am¹⁹.

Resolved: *That a decision be deferred to allow members to attend the demonstration and costs provided.*

139. Payment of Basic Allowances – (Members and Employees)

The Parish Clerk tabled the report of the County Durham Independent Remuneration Panel which recommended the appropriate allowances to be paid to Council Members and Employees.

Resolved: *That the Parish Council (a) adopt the recommendations of the report (b) make the appropriate payment(s) to the Chair of the Parish Council (c) that all members with the exception of the Chair decline to accept payment.*

¹⁸ Meeting held on 8th January 2019 Minute 129 refers

¹⁹ Email sent to members on 11th February 2019 refers.

140. Planning Application DM/19/00109/TPO

Durham County Council advised that Mr. Allan Nichols had applied for Planning Permission to undertake various tree works TO1 removal of 1no. Sycamore tree to ground level and TO2 removal of 1no. Sycamore tree to ground level at Glenside, The Villas Thornley Durham DH6 3EP

Resolved: That no objections be raised.

141. Planning Application (REF: DM/19/00182/OUT)

Durham County Council advised that the Castle Eden Methodist Circuit had applied for outline planning permission to demolish the redundant Methodist Church at Dunelm Road, Thornley, Co. Durham and erect 2 detached bungalows

Resolved: That no objections be raised.

142. Planning Application (REF: DM/19/0000294/RM)

Durham County Council advised that Miss Charlotte Bell had applied for planning permission for a dwelling (reserved matters) at Plot 10 Dunelm Stables, Dunelm Road, Thornley, Co. Durham DH6 3BN.

Resolved: That no objections be raised.

143. Risk Assessments

The Parish Clerk reported that no alterations or amendments were required.

Resolved: That the information be noted.

144. Training and Development

Member training requests/requirements for Councilor's was considered.

Resolved: No training was requested.

145. Welfare Park Pavilion Refurbishment

To progress the refurbishment of the Pavilion and at the same time meet modern hygiene standards etc., the Parish Clerk consulted the Chairperson and Vice Chairperson of the Parish Council to obtain authority to expend the current £5,000 earmarked reserve and vire an additional sum estimated to be £1,000 to £1,500 from other Earmarked Reserves.

Resolved: That the action of the Parish Clerk be endorsed.

146. Finance & Budgetary Control Reports

The Finance & Budgetary Control report detailing all income and expenditure since the last meeting and the current budget position was tabled for consideration.

Resolved: That the report be accepted and that the Parish Clerk settles any outstanding accounts.

147. Any Additional Urgent Items of Business

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to information) Act, 1985, section 100B (4)(b), the Chair following consultation with the Proper Officer, agreed that the following items of business not shown on the agenda, be considered as a matter of urgency.

148. Request for Funding

A request by Keith Turners' Funfairs to fund the cost of toilet facilities at the forthcoming Thornley Fair was considered.

Whilst members understood the need for toilets to be provided they could not approve funding until the actual cost was made known.

Resolved: That the funding be approved in principal and Mr. Turner be advised to submit additional information on cost.

Meeting Terminated: 8:15pm

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