

Grants and Donations Form



Please complete this form in full and send to the Parish Clerk at the address below or by email to clerk@thornley-pc.gov.uk.

Name of Organisation		
Name of person completing form	Position within organisation	
Address	Telephone	E-mail address
Is the organisation a Registered Charity? If yes, provide Charity Number		
Bank name Bank Account name Sort code Account number		
Project or purpose for which the grant is required		
State how the funding will benefit residents of the Parish		
Total cost of project		
Have any grants been requested from other sources? Please give details including the amount(s) and whether requested or approved		
Amount of grant requested from Parish Council		
When are funds required?		
The documents named in the column to the right may be requested.	<ul style="list-style-type: none"> • A bank statement dated within the last three months • A copy of the constitution • A copy of the latest accounts (or if accounts are not available e.g. if the organisation is new, a copy of the business plan or proposed budget for the organisation). 	

For any further information or advice, please contact the Parish Clerk.

Please sign below to state you understand the Parish Council's Grant Awarding Policy and you are authorised to complete this form on behalf of the organisation or group named above.

Signature:

Print name:

Date:

(Signature may be completed electronically if the form is to be received by email).